



世界红卍字会新加坡总主会主办

THE WORLD RED SWASTIKA SOCIETY
(SINGAPORE ADMINISTRATION CENTRE)

卍慈学校 **RED SWASTIKA SCHOOL**

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16 November 2016

Dear Parents/Guardian,

Time has flown by and we have reached the end of 2016. It has been a busy year for the school as we continue in our endeavour to provide all students with a fruitful learning experience in RSS. This work of education can be effective when coupled with close partnership with you, as parents play a key role in making the educational experience successful. We wish to take this opportunity to thank you for your continuous support as our partners and strongly encourage you to continue your efforts to work with the school to further develop your child's/ward's potential and help your him/her explore possibilities and interests.

1. Travel Plans During the November/December Holidays

To help the school monitor the students' health when school re-opens,

- (i) **ALL P1** parents need to declare the travel plans of their P1 children **regardless of travel intent**;
- (ii) For **other levels from P2 to P6**, only students who **intend to travel** need to declare their travel plans;

Kindly refer to the attached instructions to declare your travel plans for the upcoming November/December school holidays (21 Nov to 31 Dec 2016) via McOnline portal at www.mconline.sg using your child's/ward's account. You may also edit or delete the forms should there be a change of plans.

Should you encounter any problem accessing the McOnline portal, please call the helpdesk at 6777 5198 from Mondays to Fridays, 7am – 9pm and Saturdays, 7am – 2pm.

2. Edusave Awards

Edusave Awards are given by the government annually to Singapore students to enhance educational opportunities and motivate students to excel in academic and non-academic areas. Please refer to the attached for more details.

3. Office Hours

The school's General Office will operate from **Mondays to Fridays, 8.00am to 5.00pm**, during the school holidays.

4. School Bus Service Provider

Goh Transport Services Co Pte Ltd will continue to be the appointed school bus service provider providing a two-way transportation from January 2017. They can be contacted at redswastika@gohtp.com.sg or contact number 67755115.

5. PERI Upgrading

The school is currently in the planning and design stage of PERI Upgrading. The construction is estimated to commence in Nov 2017. More details will be given in due course.

6. Sales of Books & Uniforms

The booklist has been given to your child/ward. Dates of sales for both books and uniform are as follows:

Dates	Time	Remarks
Nov 23, 24, 25, 26, 28, 29	9am – 3pm	1) For Saturdays – sales will be from 9am to 12nn
Dec 2, 5, 6, 10, 12, 13, 14, 15, 27, 28, 29	9am – 3pm	2) Please refer to the school website www.redswastika.moe.edu.sg for more details

7. Website Update

We have revamped the section for Students and Parents on our school website at www.redswastika.moe.edu.sg.

Information on communication, school hours and procedures, school rules, books and uniform, bus service, school security and road safety, school safety, health matters, financial support, learning and behavioural support, as well as partnership with parents, can be found. Kindly visit the website for latest updates.

8. Curriculum Time in 2017

The curriculum hours in 2017 will be as follows:

	AM Session (Primary 3 to Primary 6)	PM Session (Primary 1 & Primary 2)
	Monday to Friday	
Reporting Time	7.30am	12.15pm
Curriculum Time	7.30am to 1.30pm	12.15pm to 6.00pm
Recess Time	Pri 3 & Pri 4: 10.00am – 10.30am Pri 5 & Pri 6: 10.30am – 11.00am	2.45pm to 3.15pm (except Wed 3.15pm to 3.45pm)

All P3 – P6 students are expected to be with their respective classes for flag-raising no later than 7.30am while the P1 – P2 students are to be with their respective classes for pledge-taking no later than 12.15pm. We encourage all students to arrive in school at least 5 minutes before the reporting time to allow themselves time to settle down and get ready for the day.

9. Meal Breaks in 2017

The school will be introducing meal breaks for students with effect from 3 January 2017.

Students, particularly for younger children, will benefit from the meal breaks as it will help in terms of their cognitive, physical and social-emotional development when they are allowed to eat regularly. It will also promote the well-being of students as they will not go hungry for an extended period of time due to the travelling to and fro school.

The timing for the meal breaks are as follows:

- Primary 1 and 2: 5.10pm to 5.20pm
- Primary 3 and 4: 11.55am to 12.05pm
- Primary 5 and 6: 8.25am to 8.35am

Lessons can still carry on or toilet breaks will be given during the meal break. There will not be meal breaks during assessment period.

As students will stay in class during the meal break and canteen will be closed by then, we would like to seek your understanding and cooperation to prepare snack items for your child/ward to pack to school or to give your child/ward pocket money to purchase snack items before school and during recess. There should not be sharing of food among students as individual student may have different allergies.

Snack items to be brought for meal breaks should be in line with the healthy meal programme:

- Recommended snack items include bread, biscuits, muffins, muesli bar, dried cereal without milk, fresh/dried fruits and plain water.
- Unhealthy snack items such as ice-cream, chocolate, sweets, chips and sweet drinks will not be allowed.

To ensure hygiene and cleanliness in class, students will empty the waste at the main rubbish bin after each meal break.

10. Temperature Taking Exercise

Temperature-taking exercise aims to maintain schools' preparedness to re-activate the temperature-taking regime should there be a need to. It also serves to educate our students to take personal responsibility of their own health and practise social responsibility.

Hence we will be conducting our temperature-taking exercise after the school holidays. We seek your assistance in ensuring that your child/ward has his/her Oral Digital Thermometer with him/her which is in working condition. All students are to bring their thermometers on the first day of school on 3 Jan 2017 for the period of one week.

11. Parents' Conference for 2017

As we prepare for 2017, we would like to inform you of the dates for the Parents' Conferences so that you can plan your leave early to join us for these sessions. More details will be provided nearer the conferences next year.

Level	Date	Time
Primary 2	20 January, Friday	8.30am to 10.30am
Primary 3 & 4	20 January, Friday	2pm to 4pm
Primary 5 & 6	3 February, Friday	2pm to 4pm

12. First Day of School in 2017

Please refer to the checklist below on things that students should do before school reopens and on the first day of school. The programme for the first day of school will focus on class administrative matters and class bonding. There will not be any formal curriculum on this day and students do not need to bring any textbook or workbook.

Things to do before the first day of school in 2017

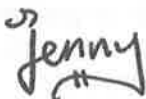
- All students are to have neat and clean haircut.
- Fingernails are to be short and clean without nail polish or varnish.
- All personal belongings should be labelled with student's name and class.
- P1-P5 students must have their name tags sewn on both their school uniforms and PE attires as it is part of the prescribed school uniform.

Things to do on the first day of school, 3 January 2017

- All students are to report to school punctually at the designated time for each session, i.e., 7.30am for P3 to P6 and 12.15pm for P1 and P2.
- All students are to wear their school uniform neatly and smartly.
- All student are to wear plain white school shoes and RSS school socks or plain white socks.
- Things to bring to school:
 - o Thermometer
 - o Student Handbook 2017
 - o Storybook (English)
 - o Stationery (eg. colour and writing materials, scissors)
 - o Water bottle (labelled with student's name and class)

I would like to take this opportunity to wish you and your child/ward happy November/December school holidays.

Yours truly,



Mrs Jenny Leong
Principal

EDUSAVE AWARDS FOR PRIMARY SCHOOLS

Dear Parent/Guardian,

Edusave Awards are given by the government annually to Singaporean pupils to enhance educational opportunities and motivate pupils to excel in schools in academic and non-academic domains. The three broad categories of Edusave Awards are:

- a) Excellence in Character and Values
 - Edusave Character Award
- b) Excellence in Non-Academic Achievements
 - Edusave Awards for Achievement, Good Leadership & Service (EAGLES)
- c) Excellence in Academic Achievements
 - Edusave Scholarship
 - Edusave Merit Bursary
 - Edusave Good Progress Award

Type of Award	For Whom?	How Much?	How is it given?
Edusave Character Award	Pupils who demonstrate exemplary values and personal qualities through their behaviour and actions. This is given to up to 2% of Singaporean pupils.	Primary 1 to 3 - \$200 Primary 4 to 6 - \$350	Awardees will be notified by post in late November.
EAGLES	Pupils who demonstrate leadership qualities, offer good service to community and schools, and excel in non-academic activities. Pupils must also pass the school exams and have good conduct. This is given to up to 10% of Singaporean pupils.	Primary 4 to 6 - \$250	Awardees will be notified by post in late November.
Edusave Scholarship	Pupils within top 10% of each level academically and who have good conduct.	Primary 5 to 6 - \$350	Awardees will be notified by post in late November.
Edusave Merit Bursary	Pupils within top 25% of each level academically, have good conduct and gross household income below \$6,000 per month (or per capita income of below \$1,500).	Primary 1 to 3 - \$200 Primary 4 to 6 - \$250	<ul style="list-style-type: none"> • Pupils who are eligible to apply for the bursary will receive an application form by post in late November. • If your household income is below \$6,000 (or per capita income of below \$1,500), you can complete the application form and submit the form to the community centre/club nearest to your house, by early December. • Successful applicants will be notified by post in December/January.
Edusave Good Progress Award	Pupils within top 10% based on academic improvement and have good conduct.	Primary 2 to 3 - \$100 Primary 4 to 6 - \$150	Awardees will be notified by post in early December.

We wish your child every success in his/her academic and non-academic pursuits.

小学教育储蓄基金奖项

各位家长 / 监护人：

政府每年都颁发教育储蓄基金奖项给新加坡籍学生，让他们获得平等的教育机会，并激发他们在学术与非学术领域有优异的表现。教育储蓄基金奖项分为以下三类：

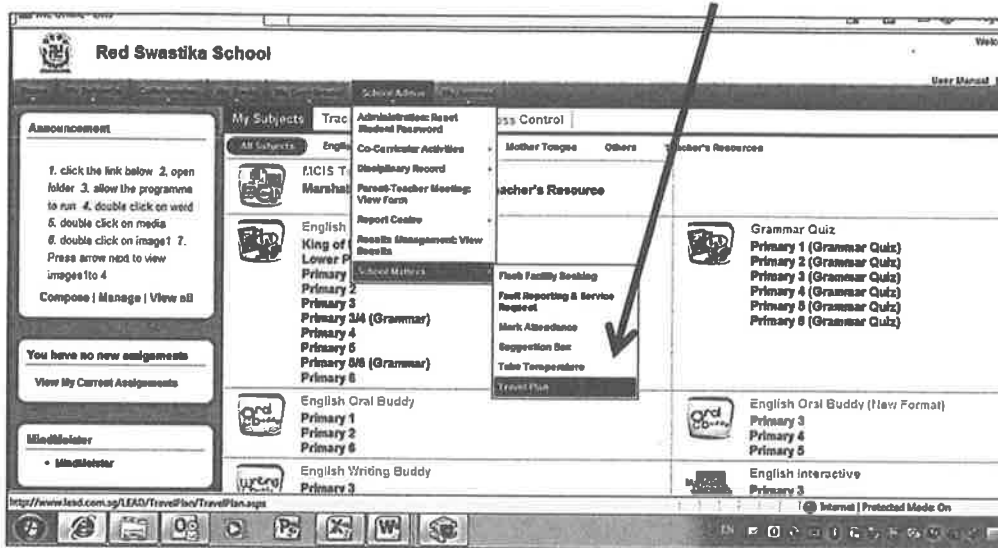
- a) 优良品德与价值观
 - 品德奖
- b) 非学术方面有优异表现
 - 天鹰奖
- c) 学术方面有优异表现
 - 教育储蓄奖学金
 - 教育储蓄优异助学金
 - 学业进步奖

奖项	给谁？	多少？	如何颁发？
品德奖	通过行为和举动体现个人优良价值观和品格的学生。所提供的奖项数额不超过 2% 的新加坡籍学生。	小一至小三 - 200 元 小四至小六 - 350 元	获奖者将在 11 月下旬收到邮寄的书面通知。
天鹰奖	具有领导才能，积极为学校与社区服务，并在非学术活动表现优异的小四至小六学生。学生还必须在学校考试及格，并且品行良好。所提供的奖项数额不超过 10% 的新加坡籍学生。	小四至小六 - 250 元	获奖者将在 11 月下旬收到邮寄的书面通知。
教育储蓄奖学金	在各个年级里学术成绩属于最优秀的 10% 学生，而且品行良好。	小五至小六 - 350 元	获奖者将在 11 月下旬收到邮寄的书面通知。
教育储蓄优异助学金	在各个年级里学术成绩属于最优秀的 25% 学生，而且品行良好，每月的家庭总收入不超过 6000 元（或人均收入不超过 1500 元）。	小一至小三 - 200 元 小四至小六 - 250 元	<ul style="list-style-type: none"> • 有资格获得这份助学金的学生将在 11 月下旬收到邮寄的申请表。 • 每月的家庭总收入不超过 6000 元（或人均收入不超过 1500 元）的学生，可在 12 月上旬将填好的表格呈交到住家附近的民众联络所 / 民众俱乐部。 • 成功的申请者将在 12 月 / 1 月收到邮寄的书面通知。
学业进步奖	学术成绩进步最显著的 10% 学生，而且品行良好。	小二至小三 - 100 元 小四至小六 - 150 元	获奖者将在 12 月上旬收到邮寄的书面通知。

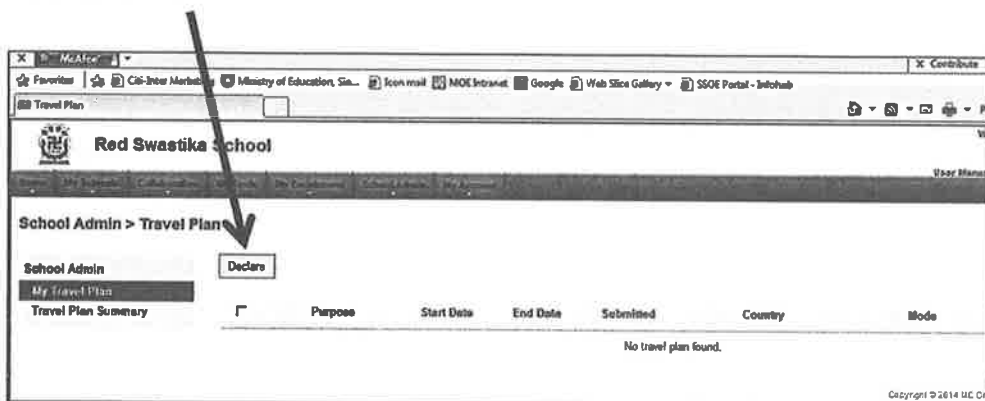
我们预祝您的孩子在学术与非学术领域都有优异的表现。

Steps to declare your travel plans via McOnline portal

1. Log on to McOnline portal at www.mconline.sg using your child's/ward's login ID and password.
2. Go to School Admin → School Matters → Travel Plan



3. Click on Declare



4. Fill in the details and click Save

The screenshot shows the 'Create Travel Plan' form in the McOnline portal. The form is titled 'Travel Declaration' and includes the following fields and options:

- Please Select:**
 - I will NOT be travelling to another country during the following holiday: Mar Jun Sep Dec Others
 - I will be travelling to another country during the school vacation. Below is my travel plan:
- From:**
- To:**
- Country:**
- State:**