



世界红卍字会新加坡总主会主办

THE WORLD RED SWASTIKA SOCIETY
(SINGAPORE ADMINISTRATION CENTRE)

卍慈学校 **RED SWASTIKA SCHOOL**

350 BEDOK NORTH AVE 3 SINGAPORE 469719

TEL: 64430380 FAX: 62448391 EMAIL:

redswastika@moe.edu.sg

3 May 2016

Dear Parents / Guardian

Parent-Teacher Meeting on 27 May 2016

We would like to thank you for your participation at the Parents' Conference for all six levels that took place in January 2016. We are pleased to hear from your feedback that the hall session and whole-class session with the Form and Co-Form teachers have been beneficial.

2 In our continual effort to further strengthen the home-school partnership, we are pleased to confirm that **27 May 2016, Friday**, has been set for the one-to-one Parent- Teacher Meeting. Your child / ward does not need to report to school as there will be no lessons for all students on that day.

3 All parents will have a **ten-minute per child** meeting time with the Core Subject Teacher(s). The discussion will include feedback on your child / ward's academic and character development.

4 The appointment with your child / ward's teacher will be made through the MC Online Portal. The booking period is **9 May (Monday) to 15 May (Sunday) 2016** after which the online booking system will be closed. Please find in Annex A the step-by-step guide to assist you in booking your preferred time slot. Kindly note that any changes in the booking can **only** be made via the MC Online Portal.

5 If you have more than one child / ward (including twins in the same class), you will need to make bookings for each individual child / ward using their respective login ID number for the MC Online Portal and kindly ensure that you do not book consecutive ten-minute blocks as you would need time to walk from one venue to another.

6 You will see an Acknowledgement Notice once you have confirmed your booking. You may want to print the notice for future reference. We seek your co-operation in adhering strictly to the time slot that has been booked via the MC Online Portal. If you are late for your appointment, you may have to wait for the next available time slot. Alternatively, you may wish to make an appointment with the Form Teacher on another day.

7 This year, taking past year's feedback into consideration, the Chinese Language teachers will be available in the hall to provide feedback on your child / ward's academic and character development. All parents will have a **ten-minute per child** meeting time. It will be on a first-come-first-serve basis. Queues may be expected. Should you decide not to meet the Chinese Language teacher, the feedback is also available from the teacher meeting you in the classroom.

Please turn overleaf

8 Please note that you may not have the opportunity to meet all the subject teachers of your child / ward as they may also be subject teachers of other classes. However, feedback on your child / ward for the core subjects will be given to the teacher meeting you in the classroom. If you would like to personally communicate with the subject teachers, please do not hesitate to contact them for alternative arrangements.

9 We are also pleased to share a series of parenting talks that has been organised for your participation on the same day. We hope that it will maximise your time for the day. Kindly refer to Annex B for the series of talks and how you can sign up for the various talks.

10 Kindly indicate your attendance accordingly by completing the Reply Slip below and return it to us via your child / ward by **9 May 2016**. The communication channel via email for you and the subject teachers is always open even if you are unable to attend this meeting.

11 Please enter the school by Gate 5. If you are driving, kindly park your vehicle at the HDB car park next to the school.

12 We look forward to meeting you. Thank you.

Yours faithfully



Mrs Jenny Leong
Principal

**PLEASE BOOK YOUR APPOINTMENT EARLY
TO AVOID DISAPPOINTMENT**

Booking period: 9 May (Monday) to 15 May (Sunday)

<http://www.mconline.sg>

Should you encounter difficulties with the booking system, please contact the MC Online Helpdesk at 6777 5198 (Monday to Friday 7 a.m. to 9 p.m., Saturday 7 a.m. to 2 p.m.).

---✂--- Please detach here and return the portion below to the form teacher by 9 May 2016 ---

REPLY SLIP: Parent-Teacher Meeting on 27 May 2016

Name of child / ward: _____ Class: _____

Name of Parent / Guardian:	Contact No.:	Signature & Date:
Please tick the box below:		
<input type="checkbox"/>	I <u>will not be</u> attending the meeting.	
<input type="checkbox"/>	I <u>will be</u> attending the meeting and <u>will complete</u> the booking via the MC Online Portal.	

Parent-Form Teacher Meeting 27 May 2016

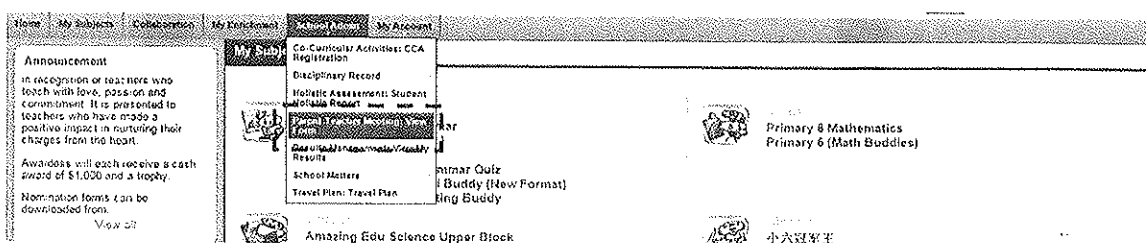
Step-by-Step guide to make appointment via MC Online Portal

1. Launch Internet Browser and key in the URL : <http://www.mconline.sg>

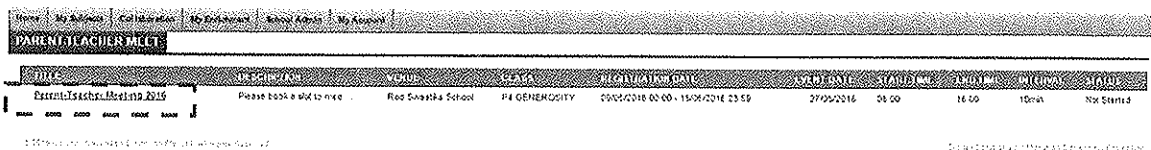
Fill out the relevant information:

User Name : Your child / ward's BC no.(eg. T01234567G not P_ T01234567G)
 School ID : RSS
 Default Password : mconline1 (if your child's/ward's password has not been changed)

2. At the Homepage, go to **School Admin**, select **Parent-Teacher Meeting: View Form.**

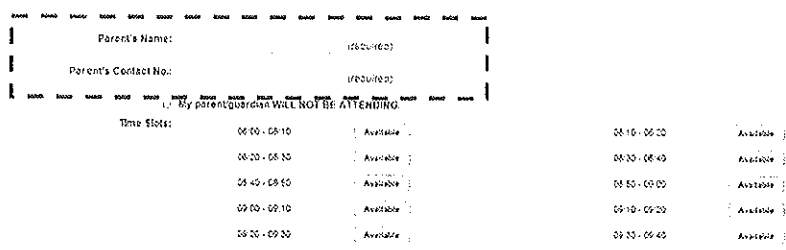


3. Click on **Parent-Teacher Meeting 2016.**



4. Enter Parent's / Guardian's name and contact number.

5. Select and **click on one** time slot for your meeting with your child / ward's Teacher.



6. Check the box and click on **Confirm** to confirm your booking.

Slots are disabled by School Admin

Slots are Locked

I declare that all the information entered here is correct and accurate at the time of submission

Confirm

7. Once you have confirmed the booking, you should see the following screenshot. You may want to print the Acknowledgement Notice for future reference. There will be signs directing you to the classroom on that day.

Marshall Cavendish Online

Acknowledgement Notice

Thank you for using our online PTM booking.

Kindly print and present this acknowledgement notice to the person in charge on your scheduled meeting.

The same acknowledgement notice has been sent to your e-mail account

NAME OF PARENT:

NAME OF CHILD:

CLASS:

EVENT / DESCRIPTION: Parent-Teacher Meeting 2016 - Please book a slot to meet the Core Subject Teacher (s) on 27 May 2016. Kindly note that any changes in the booking can only be made via the MC Online Portal.

EVENT DATE: 27/05/2016

BOOKED TIME: 08:00 - 08:10

VEHICLE: Red Swastika School

8. If you wish to change your booking, go to Step 3 and click on **Cancel My Booking**. Then, choose **OK** to confirm your cancellation. Choose your new timeslot and repeat Step 6.

Time Slots:

08:10 - 08:20 Available

08:20 - 08:40 Available

08:40 - 08:50 Available

09:00 - 09:10 Available

Confirm

Are you sure you want to cancel your current booking? Click on OK to confirm your cancellation

9. Thank you for booking the appointment using MC Online Portal.

Should you encounter any technical difficulties, please contact the MC Online helpdesk at 6777 5198. (Monday to Friday 7am to 9pm, Saturday 7am to 2pm)

Parenting Talks 27 May 2016 @ AVA Theatre (Level 4)

FREE-OF-CHARGE

No	Topic / Time	Time
1	<p><u>Build Your Child's Self Esteem - the Foundation of Success</u></p> <p><i>Adam Khoo Learning Technologies Group</i></p> <p>Parents will understand the importance of guiding their children grow up as well-adjusted and thriving adults. One of the essential pillars to future success lies within the child, his self-esteem - it is how the child sees himself. If the child sees nothing but weaknesses, faults and failures, his low self-esteem will become a self-fulfilling prophecy of his life. If the child sees strengths, abilities and achievements, his high self-esteem becomes the cushion to resilience and path to success.</p>	8.00 a.m. to 10.00 a.m.
2	<p><u>Sibling Rivalry</u></p> <p><i>Centre for Advancement of Family Education Pte Ltd</i></p> <p>While many children are lucky enough to become the best of friends with their siblings, it is common for brothers and sisters to fight. It is also common for them to swing back and forth between adoring and detesting one other. It can be frustrating and upsetting to watch and hear your children fighting with one another. A household that is full of conflict is stressful for everyone. Yet, it may be difficult to stop the fighting as you need to consider whether you should get involved at all. Nonetheless, you can take steps to promote peace in your household and help your children get along.</p>	10.30 a.m. to 12.30 p.m.
3	<p><u>REAL Parenting Talk - Bridging The Gap, A Relational Way Of Parenting</u></p> <p><i>Jim Lim from Real academy</i></p> <p>The talk will derive most of its material from the book, 'The Kite Story - Perspectives on Parenting Mentoring', written by Jim Lim. Kite flying is a meaningful yet intuitive metaphor for parenting. Delivered in an engaging manner and using relevant and current examples, the talk encourages parents to reflect upon their parenting relationships with their children. In the kite-flying metaphor, the child is actually the kite and the parent, the kite-flyer. The only thing that the kite-flyer needs to fly or guide the kite is the string - something so seemingly fragile and invisible to the eye and yet, a powerful tool in an experienced kite-flyer's hand. Relational parenting is the way for parents to enjoy parenting all over again. Parenting should be fun and engaging.</p>	2.00 p.m. to 4.00 p.m.

----- Please Detach Here -----

Parenting Talks 27 May 2016 @ AVA Theatre (Free-of-charge)

Name of Parent(s)/ Guardian(s): (1) _____ (2) _____

Contact no. _____ Email: _____

Child's / Ward's name: _____ Class: _____

I/ We like to attend Talk No. 1 2 3*Light refreshments will be served for each talk.*

Please have your child drop this reply slip into the PTA Box at the school General Office by Friday, **20 May 2016**. You will be informed via email or sms upon confirmation of registration. For enquiries, please email familymatters.rss@outlook.sg.

