



世界红卍字会新加坡总主会主办

THE WORLD RED SWASTIKA SOCIETY  
(SINGAPORE ADMINISTRATION CENTRE)

卍慈学校 **RED SWASTIKA SCHOOL**

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4 January 2016

Dear Parents / Guardian of P1 Students

A Happy New Year and welcome to Red Swastika School! I look forward to a fruitful year with your partnership.

## 2. Vice-Principal and Key Personnel

I would like to take this opportunity to welcome and introduce our new Vice Principal and a few key personnel:

- Mdm Poh Qinyu, Vice Principal 2
- Mrs Poon Wai Kuan, HOD Chinese Language
- Miss Tan Kai Lin, officially appointed as SH Art
- Miss Lim Ee Min, covering duty as SH Character and Citizenship Education Curriculum

## 3. Curriculum Time in 2016

The curriculum hours in 2016 will be as follows:

	<b>AM Session</b> (Primary 3 to Primary 6)	<b>PM Session</b> (Primary 1 & Primary 2)
	<b>Monday to Friday</b>	
Reporting Time	7.30am	12.15pm
Curriculum Time	7.30am to 1.30pm	12.15pm to 6.00pm
Recess Time	P3 to P4: 10.00am – 10.30am P5 to P6: 10.30am – 11.00am	P1 to P2: 2.45pm to 3.15pm, except for Wed 3.15pm to 3.45pm

All Primary 3 to Primary 6 students are expected to be with their respective classes for flag-raising no later than 7.30am while the Primary 1 to Primary 2 students are to be with their respective classes for pledge-taking no later than 12.15pm. We encourage all students to arrive in school at least 5 minutes before the reporting time to allow themselves time to settle down and get ready for the day.

## 4. Healthy Meals in Schools Programme

Healthy Meals in Schools Programme is introduced by Health Promotion Board, in collaboration with the Ministry of Education, to enhance the availability of healthier food and beverage choices in schools. The school will be on board this programme in 2016. The school canteen will be cutting down fat, sugar and salt and serve healthy set meals which incorporate food from the four main food groups – brown rice and wholemeal bread, meat and others, vegetables and fruit. The healthy set meals will be priced according to the serving size – Extra Small- \$1, Small-\$1.30, Medium-\$1.60 and Large-\$2.

As eating a nutritionally balanced diet supports optimal growth and development for children, we hope you could support the above programme and work hand in hand with us to encourage your child to adopt healthy eating habits, both in school and home.

## **5. PSLE 2015 Achievements**

2015 was another milestone for the school's journey of academic excellence with the sustained results in the PSLE. This is only possible with the hard work of the students, staff and parents. I am pleased to share the highlights of our results:

- 100% promoted to Secondary Schools.
- 81% of the P6 cohort is eligible for Express Course in Secondary School.
- Percentage of Quality Passes (A\* - A) above National Performance.

## **6. Calendar of Events**

The school has also lined up a series of meaningful activities for our students this year. Please refer to Annex A for an overview of the school events to facilitate your scheduling.

## **7. Temperature Taking Exercise**

A temperature taking exercise is scheduled to be conducted on Wednesday, 6 January 2016 and Thursday, 7 January 2016. This exercise will serve to educate students on the need to take personal responsibility for their own health and practise social responsibility. All Primary 1 students will be given a new Oral Digital Thermometer.

## **8. Founder's Day**

We will be celebrating our 65<sup>th</sup> Founder's Day on Wednesday 13 January 2016. The theme for this year's Founder's Day is 'RSS, Our School, Our Home'.

All Primary 1 to Primary 6 students will report to school by 7.30 am and dismissal will be at 10.00 am. Please refer to Annex A for more details.

## **9. World Red Swastika Society Spring Festival Luncheon for the Underprivileged Families**

As per our current practice, we will be partnering the World Red Swastika Society in distributing red packets and hosting lunch for underprivileged families receiving public assistance. This year's Spring Festival Luncheon will be held on Saturday 23 January 2016. The Society will be working with the a few Senior Activity Centres on this event. Our students on the financial assistance scheme will also be invited. In addition, students from the Ballet and Wushu CCAs would also be staging a performance on that day.

Your child can play a part to spread a little kindness. We will be circulating some donation tins to appeal to students to help in the raising of funds for this event from 20 January to 22 January. We hope that you could encourage your child to donate generously. You may also wish to give your donation to your child's form teacher or write a cheque to 'The World Red Swastika Society'. On the reverse side of the cheque, please indicate 'WRSS Spring Festival Luncheon for the Underprivileged Families'.

## **10. Safety Matters**

As we start this year together, may I also take this opportunity to reiterate the importance of ensuring the safety of our students during school arrival and dismissal. For students who walk or cycle to school, please be reminded to take extra precaution on their way to school. For students who travel by car, the drop-off point should be at the HDB car park next to Gate 5.

Under the Environmental Protection and Management (Vehicular Emissions) Regulations, it is an offence to leave the engine of a motor vehicle running when it is stationary for reasons other than traffic conditions. Errant motorists can be fined up to a maximum of \$5000. To achieve better air quality and safeguard public health, kindly turn off your car engines while waiting for your child.

### **11. Health Matters**

We also seek your help to remind your child/ward of good hygiene practices. Should your child/ward feel unwell, please bring him/her to seek medical help and let him/her rest at home until he/she has fully recovered.

As advised by Health Promotion Board, first aid kit should not contain oral medications or any other forms of topical medications (e.g. antiseptic cream, mopiko, zam-buk, ointment etc) in view of possible allergic reactions. As such, the school will not administer any oral medications and provide any topical medications.

### **12. No Birthday Celebration**

The school will not facilitate the request of birthday celebrations in school in view of the feelings of all other children, their dietary needs and possible allergic reactions.

### **13. Photographs of Student for Non-Commercial Use**

Photographs that include your child's/ward's image may be used in displays, presentations, publications or other related materials, in any format (print, electronic, web or other media), for the purpose of documentation or non-commercial use. Please write to the school if you do not wish the photographs that include your child's/ward's image to be used.

### **14. Authorization for the Use of Information in Student Verification Form and Medical Record**

Thank you for providing information regarding your child/ward through the Student Verification Report and Medical Record during Primary One Registration.

In alignment with the Government's Policy on Data Management and the Personal Data Protection Act, other than schools, Ministry of Education Headquarters (MOE-HQ) can use the information which you have provided to send you education-related information. You can choose to opt-out if you do not like to receive such information from MOE-HQ.

Kindly fill out the Authorization Form attached and return it to the Form Teacher via your child/ward by 6 January 2016.

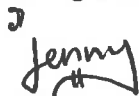
### **15. Email address of Form Teachers and Core Subject Teachers**

We have prepared a note indicating the email addresses of your child's/ward's Form Teachers and Core Subject Teachers. Instructions will be given for the students to paste the note on page 138 of the Student Handbook.

Please refer to the school website at [www.redswastika.moe.edu.sg](http://www.redswastika.moe.edu.sg) should you need to find the email address of other teachers or key personnel of the school. Let us continue to keep the communication channel active.

Should you need any further clarification, do not hesitate to contact your child's Form Teacher or the administrative staff at the General Office. We look forward to working with you in bringing out the best in your child.

Best regards



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Mrs Jenny Leong  
Principal

## CALENDAR OF KEY SCHOOL EVENTS 2016

EVENT	DATE	REMARKS
<b>TERM 1</b>		
P1 Parents' Conference	4 Jan	12.30 p.m. to 3.45 p.m.
Temperature Taking	6 Jan and 7 Jan	During curriculum hours. P2-P6 students are to bring their thermometers to school. P1 students will be given a new Oral Digital Thermometer.
P2 Parents' Conference	8 Jan	8.30 a.m. to 10.30 a.m. Reply slip to be submitted to Form Teachers by 6 Jan (Wednesday).
P3 & P4 Parents' Conference	8 Jan	2.30 p.m. to 4.30 p.m. Reply slip to be submitted to Form Teachers by 6 Jan (Wednesday).
P4 Parents' Conference	8 Jan	2.30 p.m. to 4.30 p.m. Reply slip to be submitted to Form Teachers by 6 Jan (Wednesday).
P1 & P6 School Smart Card Photo-Taking	8 Jan	During curriculum hours.
Founder's Day Celebrations	13 Jan	<ul style="list-style-type: none"> <li>• Curtailment of School hours: 7.30 a.m. to 10.00 a.m.</li> <li>• Please ensure transport arrangement is made for your child.</li> <li>• Things to bring: water bottle, light snack, pencil case and Art materials.</li> </ul>
P2 Talent Identification Day	14 Jan & 19 Jan	During curriculum hours.
P5 & P6 Parents' Conference	15 Jan	2.30 p.m. to 4.30 p.m. Reply slip to be submitted to Form Teachers by 6 Jan (Wednesday)
* P1 to P6 Health Screening	19 Jan to 26 Jan	Students need to submit their Health Booklet to their Form Teachers nearer the date.
P2 CCA Day	29 Jan	During curriculum hours
World Red Swastika Society (WRSS) Spring Festival Luncheon for the Underprivileged Families	23 Jan	<ul style="list-style-type: none"> <li>• Some RSS staff and only selected students will be taking part in this festive lunch.</li> <li>• Venue: The WRSS Headquarters @Keng Lee Road.</li> <li>• More details will be provided nearer the date.</li> </ul>
Mother Tongue Language (MTL) Fortnight	1 Feb to 12 Feb	Various programmes and activities will be organised for all students during curriculum hours throughout the two weeks.
Chinese New Year Celebrations	5 Feb	<b>All levels</b> will function from 7.30 a.m. to 1.30 p.m.
Total Defence Day Commemoration	17 Feb	Commemorated during curriculum hours.
*Continual Assessment 1 (P6)	24 Feb to 1 Mar	A detailed CA timetable will be provided nearer the date.
*Mock Test Papers (P5)	24 Feb to 1 Mar	A detailed timetable will be provided nearer the date.
RSS Sports Carnival	11 Mar	During curriculum hours. For P3 to P6.

EVENT	DATE	REMARKS
<b>TERM 1</b>		
English Fun Week	2 Mar to 8 Mar	Various activities will be organised for all students during curriculum hours throughout the week.
Immersion Trip to Malacca	12 Mar to 14 Mar	More details will be given nearer the date.
Immersion Trip to Chengdu	12 Mar to 17 Mar	More details will be given nearer the date.

EVENT	DATE	REMARKS
<b>TERM 2</b>		
P5 Science Practical Assessment (SPA)	1 Apr	During curriculum hours. More details will be given nearer the date.
International Friendship cum MusArt Day Celebrations	13 Apr	Celebration during curriculum hours.
*Semestral Assessment 1 (P3 to P6)	14 Apr to 11 May	A detailed SA timetable will be given later.
P6 NAPFA (1.6 km)	16 May	During curriculum hours.
P4 NAPFA (5 items)	17 May	
P6 NAPFA (5 items)	24 May	
P4 NAPFA (1.6 km)	25 May	
P1 to P6 Parent-Teacher Meeting	27 May	No lessons for all students. More details will be given nearer the date.
P6 Supplementary Classes	30 May to 2 Jun (June Holidays)	Supplementary classes are held in the morning. A detailed timetable will be given nearer the date.
Immersion Trip to Suzhou	28 May to 3 Jun	More details will be given nearer the date.
SAP Scholars Programme	28 May to 25 Jun	More details will be given nearer the date.

EVENT	DATE	REMARKS
<b>TERM 3</b>		
Youth Day	3 Jul	There will be no lessons on 4 Jul as it is a school holiday.
Head Prefect Campaign & Election	11 Jul to 15 Jul	During curriculum hours.
P4 Science Practical Assessment (SPA)	15 Jul	During curriculum hours. More details will be given nearer the date.
P6 EL&CL Prelim Listening Comprehension	18 Jul	A detailed Prelim exam timetable will be given nearer the date.
P3 Science Practical Assessment (SPA)	18 Jul	During curriculum hours. More details will be given nearer the date.
Racial Harmony Day Celebrations	20 Jul	Celebration during curriculum hours.
P6 EL&CL Prelim Oral	21 Jul, 22 Jul & 24 Jul	A detailed Prelim exam timetable will be given nearer the date.
P4 Culture and Leadership Adventure Camp	28 Jul to 30 Jul	More details will be given nearer the date.

EVENT	DATE	REMARKS
<b>TERM 3</b>		
National Day Celebrations	8 Aug	Curtailment of school hours: 7.30 a.m. to 10.00 a.m. Things to bring: Water bottle, light snack and pencil case.
*PSLE Oral	18 Aug to 19 Aug	No lessons for P1 to P5
* Gifted Education Programme Screening Exercise	26 Aug	During curriculum hours.
*Continual Assessment 2 (P5)	23 Aug to 29 Aug	A detailed CA timetable will be given nearer the date.
*P6 Prelim Exam	23 Aug to 29 Aug	A detailed Prelim exam timetable will be given nearer the date.
Teacher's Day Celebrations	1 Sep	<b>All levels</b> will function from 7.30 a.m. to 1.30 p.m. There will be no lessons on 2 Sep as it is a school holiday.
Immersion Trip to Nanjing	3 Sep to 9 Sep	More details will be given nearer the date.
P6 Supplementary Classes	6 Sep to 9 Sep	Supplementary classes are held in the morning. A detailed timetable will be given nearer the date.

EVENT	DATE	REMARKS
<b>TERM 4</b>		
*Semestral Assessment 2 (P2 to P5)	14 Sep to 1 Nov	A detailed SA timetable will be given nearer the date.
*PSLE Listening Comprehension Exam	16 Sep	No lessons for P3 to P5 students P1 & P2: Lessons as usual
*PSLE written exam	29 Sep to 5 Oct	P1 to P5: Lessons as usual
Children's Day Celebrations	6 Oct	<b>All levels</b> will function from 7.30 a.m. to 1.30 p.m. <ul style="list-style-type: none"> <li>• RSS Mini Olympics for P1 and P2 before recess</li> <li>• There will be no lessons on 7 Oct as it is a school holiday.</li> <li>• More details will be given nearer the date.</li> </ul>
* Gifted Education Programme Selection Exercise	18 Oct to 19 Oct	For shortlisted students only.
*PSLE Marking	17 Oct to 20 Oct	No lessons for all students.
School Admin Day	10 Nov	No lessons for all students.
*P1 Portfolio Presentation Day	14 Nov	More details will be given nearer the date.
Prize Presentation Ceremony	18 Nov	All P6 students and selected students from P1 to P5. More details will be given nearer the date.
P1 Orientation for 2017 P1 intake	18 Nov	More details will be given nearer the date.

Note:

\* Dates to be confirmed.



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**Authorization Form**  
**Use of Information in Student Verification Form and Medical Record**  
**(To be submitted to Form Teacher by 6 January 2016)**

I am aware that by signing this document, I consent to the Ministry of Education, the schools my child may be enrolled in, and its staff (including Form Teachers, PE teachers, CCA teachers and other authorized school personnel) using the information contained herein for the purposes of:

- (a) updating any student information databases managed by the schools or the Ministry of Education,
- (b) planning and conducting the schools' programmes,
- (c) sending me information on education-related issues and events\*, and
- (d) making disclosure of all necessary data (including personal data of both my child and I) to other agencies to facilitate the provision of services for my child's educational advancement or other purposes beneficial to my child as endorsed by the Government, unless such sharing is prohibited by law.

Tick this box if you DO NOT wish to receive information on education-related issues and events from the Ministry of Education Headquarters. Please note that Schools may still continue to send you information relating to school programmes and matters.

Parent's/Guardian's Name:	Parent's/Guardian's Contact Number:
Parent's/Guardian's Signature:	Date:

**Note:**

\* Information on education-related issues and events which MOE HQ will send includes:

- MOE key events e.g. MOE Excel Fest, Transition to Secondary School Education parent seminar etc.;
- Resources for parents e.g. articles, videos and other materials to promote parent-child relationship;
- Surveys for parents' on education-related matters.