



世界红卍字会新加坡总主会主办

THE WORLD RED SWASTIKA SOCIETY  
(SINGAPORE ADMINISTRATION CENTRE)

卍慈学校 **RED SWASTIKA SCHOOL**

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12 January 2016

Dear P3 to P5 Parents/Guardians,

### **Co-Curricular Activities (CCAs) 2016**

Co-Curricular Activities (CCAs) are an integral part of a holistic education system. They are appropriate avenues and platforms for cultivating a spirit for excellence and team. We hope that every child, when given the opportunity to focus on his/her talent, will develop a thirst for excellence that drives him/her to peak performance and at the same time.

Please note that your child is strongly encouraged to continue with the selected CCA throughout his/her education in the school. In his/her duration at Red Swastika School, he/she **may only exercise change of CCA once**. This is to encourage development of skill set over a period of 5 years, as one or two years are insufficient for students to fully actualise their potential.

The list of CCAs indicating the level of commitment and recruitment information is as attached. Should your child wish to sign up for a CCA in round 1 and 2, please log in to **Marshall Cavendish (MC) Online** (<http://www.mconline.sg>). Kindly refer to the Step-by-Step guide for details.

### **Students with intention to change CCA**

Students with the intention to change CCA must submit a letter of resignation to the current CCA teacher via email or hardcopy **by 29 January 2016, Friday**. Please note that, if your child has already exercised the **change of CCA**, he/she will not be able to do so (as mentioned in paragraph 2 above) unless due to medical or other special reasons.

### **Criteria for 2<sup>nd</sup> CCA**

#### Criteria

- Students may apply for a 2<sup>nd</sup> CCA provided that the current CCA day **does not coincide** with the 2<sup>nd</sup> CCA day.
- Students are expected to be fully committed to both CCAs.

Combinations Available:

CCA 1	CCA 2
Aesthetic	Club
Aesthetic	UG
Club	UG
Club	Club

### CCA Application Process

Round	Duration	Eligibility	Other Details
Round 1	18 to 26 Jan	Students with no CCAs as of 31 Dec 2015	<ul style="list-style-type: none"><li>• Via MC Online</li><li>• Notification will be via letter to students and email to parents by <b>5 February 2016</b></li></ul>
Round 2	10 to 18 Feb (refer to school website for vacancy availability)	<ul style="list-style-type: none"><li>• Unsuccessful applicants from Round 1</li><li>• Missed Round 1</li><li>• Currently without a CCA and has never changed CCA</li><li>• Currently in a CCA and wish to apply for 2<sup>nd</sup> CCA</li></ul>	<ul style="list-style-type: none"><li>• Via MC Online</li><li>• Notification will be via letter to students and email to parents by <b>29 February 2016</b></li></ul>
Final	1 to 13 Mar	<ul style="list-style-type: none"><li>• All other students who may have missed Round 1 &amp; 2</li></ul>	Email to School Programme Executive, Ms Atikah: <a href="mailto:nuratikah_abdol_razak@moe.edu.sg">nuratikah_abdol_razak@moe.edu.sg</a>

CCA Recruitment Exercise 2016 **will close on 13 March 2016**. There will be no further application after the closing date. We seek your cooperation and support in ensuring that your child attends the CCA sessions regularly.

Please note that the CCA allocated will be rolled over automatically at the end of each academic year. There will not be a re-selection of CCA at the end of 2016. CCA will commence after students have received consent forms from the respective CCA teachers. For further clarifications, please contact Mdm Yasmin, HOD Talent Management at [seah\\_sher\\_li@moe.edu.sg](mailto:seah_sher_li@moe.edu.sg) or at 64430380.

Yours truly,



Mrs Jenny Leong  
Principal

## Step-by-Step CCA Online Guide Generic

**Step 1: On the Home Page (<http://www.mconline.sg>), login as shown below.**

Marshall Cavendish Online

Home My LMS My Profile My Account My Profile

新加坡 中三四活动资源

使用新传媒节目学习华文  
学习华文更生动! 更有趣!  
训练听、说、读、写的技能

Events and News  
10 November 2012  
MC Online's Infocomm Club Students Shine At KVN Awards Ceremony 2012 Press Release

What We Do  
Marshall Cavendish  
e-Learning Portal

Products and Services  
Through our repository of curriculum-based digital content, MC Online LMS offers ready access to high quality educational resources for both teachers and students. Click Here for a free trial demo.

Login ID  
School  
Password

Key in child's NRIC (under login)

Key in your child's password

**Step 2: Under "New Assignment(s)" click on "Registration Form"**

Red Swastika School

User Manual | FAQ | Contact Helpdesk

Home My Subjects Collaboration My Enrichment School Admin My Account

Announcement

View all

You have 1 new assignment(s):  
Registration Form (1)

National Library Board  
Enjoy free access to thousands of e-resources: e-books, magazines, newspapers and databases. NLB eResources FAQ

King of English Grammar  
Primary 3 & 4 English Grammar  
Primary 4 English  
Primary 4 English Grammar Quiz  
Primary 4 English Oral Buddy  
Primary 4 English Writing Buddy

Primary Science e-Experiment Lower Block  
Primary Science Lower Block

Darjah 4 - Teman Lisan  
Darjah 4 - Teman Tulis

Primary 4 Mathematics

Chinese  
小四  
小四冠军王  
小四培基口语满分!  
小四写作满分

Grade 1 (US Version)  
Grade 2 (US Version)  
Grade 3 (US Version)  
Grade 4 (US Version)  
Grade 5 (US Version)  
Primary 3  
Primary 4

**Step 3: Click "Option For Pupils"**

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Home My Subjects Collaboration My Enrichment School Admin My Account

MY ASSIGNMENTS

Current Overdue/Closed Submitted Upcoming

Announcement

There is currently no announcement.

View all

You have 1 new assignment(s):  
Registration Form (1)

Google Apps  
• Email  
• Drive  
• Sites  
• Calendar

Subjects: All Subjects Sort by: Date List

Registration Form  
Round 1: Option For Pupils with NO CCA

**Step 4: Enter required information according to empty cells & remember to click on "Submit"**

Your child's form teacher can assist in resetting of password should he/she has forgotten.

# CCAS CONDUCTED IN THE AFTERNOON FOR 2016

## SPORTS AND GAMES

CCA	TEAM / GROUP	DAY OF PRACTICE	TIME OF PRACTICE	TEACHERS-IN-CHARGE
#ATHLETICS	All	Tuesday & Thursday	2.00p.m. – 4.45 pm	*Mr Mike Kho Mr Jonathan Chin *Mdm Michelle Chan Mr Robby Tay Mrs Frances Yeo SPE (1 Day only)
	Throwers	Tuesday & Thursday	1.30 – 2.30 pm	
#BADMINTON	All	Tuesday & Thursday	2.00p.m. – 5.00p.m.	*Mrs Bernice Ban *Mdm Corinna Chan Mdm Tan Mei Jiao Mrs Tang Pei Pei Mdm Eliza Yang Ms Sim Ai Wah (SEM 1) Mrs Nathalie Tay (SEM 2)
TENPIN BOWLING	All	Tuesday & Thursday	2.00p.m. – 5.00 pm	*Mr Kwa Kay Hock *Mdm Rebecca Wong Mrs Neo Bock Lian Mdm Nurul Zawahrah Ms Nadiyah Mdm Aw Pei Si Mr Khalis
	Squad A	Friday	3.00p.m. – 5.30 pm	
#TABLE - TENNIS	Group B	Tuesday & Thursday	2.00p.m. – 3.30p.m	*Mr Xie Tianyi! Mr Jasper Ang Mrs Lane Low Mr Jensen Lee Mr James Wong Ms Lim Mui Lian
	Group A		3.30p.m. – 5.30p.m.	
WUSHU	All	Tuesday & Thursday	2.00p.m. – 4.00pm	*Ms Lee Jay Gee *Mrs Bridget Wong Mrs Carol Tng

## PERFORMING ARTS

CCA	TEAM / GROUP	DAY OF PRACTICE	TIME OF PRACTICE	TEACHERS-IN-CHARGE
*BALLET	All	Tuesday	2.00p.m. - 5.00p.m.	*Mrs Tan Yee Hwee Mrs Poon Wai Kuan (SEM 1)
CHOIR	All	Thursday	2.00p.m. – 4.00 pm	*Mrs Emily Tan Ms Lim-Ng Ren Min
CHINESE DANCE	All	Thursday	2.00p.m. – 4.30 pm	*Mdm Teo Xin Wei Mdm Eth Teck Choo
	Woodwind	Tuesday	2.00p.m – 4.00pm	
	Cello & Bass	Tuesday	2.00p.m – 4.00pm	
CHINESE ORCHESTRA	Percussion/ Suona/ Yangqin	Tuesday	2.00p.m – 4.00pm	*Mrs Chua Hui Xin Mrs Go Lee Ching Mrs Ching Kim Siong Mr Chua Kwan Heng Mdm Koh Swee Yen Mrs Fann-Chew Hwee Cheng
	Ruan & Liuqin	Tuesday	2.00p.m – 4.00pm	
	Ethu	Tuesday	2.00p.m – 4.00pm	
	Combined Practice	Thursday	2.00p.m. - 5.00p.m.	
*GUZHENG	Selected group of students on respective days	Tuesday Thursday	2.00p.m. – 4.00pm	*Ms Lim Ee Min Mrs Parry Teo Mdm Jasllyn Koh

#Friday Trainings during competition period only from 3.30p.m.

\*Please refer to detailed schedule from respective teachers

**CLUBS AND SOCIETIES**

CCA	TEAM / GROUP	DAY OF PRACTICE	TIME OF PRACTICE	TEACHERS-IN-CHARGE
ART CLUB	All	Tuesday	2.00p.m. – 4.00pm	*Ms Tan Kai Lin Ms Dawn Quek Mdm Erry
CHINESE SPEECH AND DRAMA CLUB	All	Tuesday	2.00p.m. – 4.00pm	*Mdm Xu Li Mdm Lu Seok Hua Mrs Poon Wai Kuan (SEM 2)
ENGLISH SPEECH AND DRAMA CLUB	All	Tuesday	2.00p.m. – 4.00pm	*Mrs Samsina Herbert Mdm Aslinah
SCIENCE & MATHEMATICS CLUB	All	Thursday	2.00p.m. – 4.00pm	*Ms Josephine Wong Mr Jonathan Lee Mdm Syahbeerah
*ROBOTICS CLUB	Group A	Tuesday	2.00p.m. – 4.00pm	*Mdm Roziana *Ms Pear Siew Hoon Mrs Lucy Tan Mr Jeffrey Poh Ms Janice Ng
	Group B	Thursday		

**UNIFORM GROUPS**

CCA	TEAM / GROUP	DAY OF PRACTICE	TIME OF PRACTICE	TEACHERS-IN-CHARGE
BROWNIES	All	Thursday	2.00p.m. – 4.00pm	*Mrs Boon Seng Poh Ms Shiao Choy Peng
*CUB SCOUTS	All	Thursday	2.00p.m. – 5.00p.m.	*Mr Lee Wei Loong Mdm Rukya Mdm Wang Liping

**#Friday Trainings during competition period only from 3.30p.m.**

**\*Please refer to detailed schedule from respective teachers**