



世界红卍字会新加坡总主会主办
THE WORLD RED SWASTIKA SOCIETY
(SINGAPORE ADMINISTRATION CENTRE)

卍慈学校 RED SWASTIKA SCHOOL

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5 Jan 2021

Dear Parents/Guardians,

Happy New Year and welcome back to the new school year! We would also like to extend a very warm welcome to our Primary 1 students and their parents, as well as those who have just joined the RSS family!

A Warm Welcome to New Staff Members

- Mdm Saira Banu (Level Head/English Language)
- Mrs Karen Wong
- Mdm Ho Jiajia
- Miss Francine Liew Li'En
- Miss Wang Xiaodan
- Miss Maisarah Binte Ahmad Zohry
- Ms Farah (ICT Associate)
- Mr Johan (Desktop Engineer)
- Miss Neemika Rai (School Counsellor)

As we welcome the new year, we would like to provide you with the following information to facilitate your planning for the new year. Please find below an overview of the information in this letter:

- A. [70th Anniversary Founder's Day](#)
- B. [Parents Engagement Sessions](#)
- C. [Communication with Teachers](#)
- D. [Updating of Student-related Information](#)
- E. [Change in Point-of-Contact and Updating of Contact Details](#)
- F. [Recess and Meal Break Timings](#)
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A. 70th Anniversary Founder's Day

The school celebrates her 70th Anniversary in 2021. Celebratory activities will be planned, starting from the Founder's Day celebrations on 13 Jan 2021 (Wed).

- Students are to bring a light snack, their water bottle, pencil case and Art materials on that day.
- School hours for Founder's Day will be curtailed as follows:
 - ❖ 10.15 am: P1
 - ❖ 10.20 am: P2
 - ❖ 10.25 am: P3 and P4
 - ❖ 10.30 am: P5 and P6

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- Parents/Guardians are to make the necessary transport arrangements for their child/ward after school. School buses will leave the school at approximately 10.40am when all students have boarded.

More information on other 70th Anniversary activities will be given later.

B. Parents Engagement Sessions

To ensure strong and collaborative home-school partnership, the school organises the following engagement sessions with parents/guardians:

Engagement Session	Focus of the Conference
Parent Conference	<ul style="list-style-type: none"> ▪ Sharing on Curriculum Matters ▪ Session with Form Teachers
Parent-Child-Teacher Conference	<ul style="list-style-type: none"> ▪ Sharing on child's holistic development

❖ Parent Conference:

Parent Conference is conducted at the beginning of the year to enable parents/guardians to have a better understanding of the curriculum as well as to interact with their child's/ward's Form Teachers. The Parent Conference for P1 was held on the first day of school (4 Jan 2021).

In light of the safe management measures, the Parent Conference for P2 to P6 will be held via video conferencing (Zoom) this year. The schedule for the Parent Conference (P2 to P6) is as follows:

Level	Date	Time
Primary 6	18 Jan (Mon)	3.00pm to 4.00pm
Primary 5	19 Jan (Tue)	
Primary 4	21 Jan (Thu)	
Primary 3	25 Jan (Mon)	
Primary 2	26 Jan (Tue)	

- Please note that the Zoom Session with Form Teachers is not a one-to-one meeting with the teachers regarding your child's/ward's progress. Instead, Form Teachers will meet all the parents/guardians in the class via zoom to establish mutual understanding on how they can partner with parents/guardians closely to support the learning of our students together.
- A Parents Gateway message will be sent to you soon to invite all parents/guardians of P2 to P6 students to join us for the Parent Conference. Do look out for the message so that you can indicate your attendance for the Parent Conference.

❖ Parent-Child-Teacher Conference:

Parent-Child-Teacher Conference will be held for all levels on 27 May (Thu) and 28 May (Fri). More details will be given nearer the dates.

C. Communication with Teachers

- For any school-related matters, please approach your child's Form Teachers as the first point of contact via email or phone call.
- You may wish to refer to the sub-section 'About RSS' on our school website at <http://www.redswastika.moe.edu.sg> for the email addresses of your child's/ward's Form Teachers, Subject Teachers or Key Personnel of the school.
- If you wish to speak with your child's/ward's teacher, you may leave your contact number with the General Office and your child's/ward's teacher will contact you as soon as possible. We seek your understanding that communication with teachers/staff should only take place between 7.30am and 5pm on working days, unless for emergency cases.

D. Updating of Student-related Information

The school conducts an annual exercise to update students' particulars. Your child/ward will receive a personalized 'Individual Student Details Report' and 'Medical Record Form' from his/her Form Teachers. We would appreciate if you could verify the accuracy of the printed information and provide updates, if any, in red on the documents.

We would also like to seek your assistance in completing the RSS Student Survey Form, as the additional information gathered would enable us to better understand your child's/ward's needs.

Please return the above forms to the Form Teachers through your child/ward by 11 Jan 2021(Mon).

E. Change in Point-of-Contact and Updating of Contact Details

To facilitate communication, it is important for the school to maintain an updated list of the main point-of-contact and the contact details of parents/guardians for our students. If there is a change in the main point-of-contact and/or the contact details of the parents/guardians for our students, please update the school promptly even if it is only for a temporary period. You may send the updates to your child's/ward's Form Teachers via email. The email should include:

- your child's/ward's name and class;
- the period in which the contact person is away; and
- name of the interim contact person whom you have entrusted with the supervision of your child/ward, his/her relationship with your child/ward and his/her contact number.

F. Recess and Meal Break Timings

To reduce congestion and minimise intermingling between the levels during recess, we seek your understanding on the following recess and meal break timings, as part of the safe management measures in school.

Levels	Recess Timing	Meal-break Timing
*P1	8.30am to 9.00am	11.25am to 11.35am
P2	9.00am to 9.30am	
P3	9.30am to 10.00am	12.25pm to 12.35pm
P4	10.00am to 10.30am	
P5	10.30am to 11.00am	8.55am to 9.05am
P6	11.00am to 11.30am	

- Students with special dietary requirements e.g. food allergies are strongly encouraged to pack food from home for recess.
- For the meal breaks, please prepare snack items for your child/ward to pack to school or to give your child/ward pocket money to purchase them before school or during recess. There should not be any sharing of food among students as individuals may have allergies.
- Snack items to be brought for meal breaks should be in line with the healthy meal programme. The recommended snack items include bread, biscuits, muffins, muesli bar, dried cereal, fresh/dried fruits and plain water. Lessons can still carry on or toilet breaks will be provided during the meal break. Kindly note that there will not be any meal breaks during the assessment periods.

G. Healthy Meals in Schools Programme

The school strongly encourages students to adopt healthy eating habits. The Healthy Meals in Schools Programme (HMSP) seeks to enhance the availability of healthier food and beverage choices in schools. The school will continue to work with our canteen vendors to cut down on fats, sugar and salt in their meal preparation. At the same time, they will continue to serve healthy set meals from the four main food groups – brown rice and wholemeal bread, meat and others, vegetables and fruit.

We would like to encourage our students to eat healthily by purchasing a meal set from the canteen vendors. The meal set costs \$1.50 for the small set, \$1.80 for the medium set, and \$2.10 for the large set.

H. No Birthday Celebrations

Due to concerns on dietary needs, possible allergic reactions of some of our students and unnecessary comparison among students, we seek your understanding that the school will not facilitate any request for birthday celebrations in school.

I. Gifted Education Programme Identification Exercise [For P3 students only]

The Gifted Education Programme (GEP) Identification Exercise aims to identify suitable students with high intellectual potential. The tentative schedule for the GEP Identification Exercise in 2021 is shown below:

Stage	Date	Participants	Papers
GEP Screening Exercise	18 Aug 2021 (Wed)	P3 students enrolled in government and government-aided schools	English Language Mathematics
GEP Selection Exercise	19 & 20 Oct 2021 (Tue & Wed)	P3 students shortlisted after the GEP Screening Exercise	English Language Mathematics General Ability

The GEP Screening and Selection Exercises will be based on the Primary 1 to Primary 3 English Language and Mathematics syllabuses. Test-preparation activities could inflate students' scores and not reflect their actual potential. Students who are not ready to handle the intellectual rigour and demands of the programme could struggle with the enriched curriculum and not benefit fully from it. This would put undue stress on the students, and may even cause them to lose confidence and impact their self-esteem. Thus, we urge parents/guardians not to conduct test-preparation activities to prepare their child/ward for the GEP Identification Exercise.

More details about the GEP Identification Exercise will be given nearer the dates.

J. Photograph/Video Image of Student for Non-Commercial Use in 2021

Photograph(s) or video image(s) of your child/ward may be captured during school activities and events. The school may use and publish such photographs and/or video recordings in school publications, on the school website and on other communication channels (whether in print, electronic, web or other media). Please write to the school if you do not wish any photograph/image taken of your child/ward to be used.

K. Important Dates in School Calendar 2021

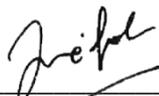
Please refer to [Annex A](#) for important dates in 2021 that you may wish to take note to facilitate your planning for the new year. Do note that information on school-based assessment will be shared in a separate letter nearer the dates of assessment.

As the school continues to monitor the situation and review our safe management measures in tandem with the national posture, we seek your understanding that the school will provide you with information of the confirmed school events nearer the dates.

We look forward to your continued support for the school in 2021.

Thank you.

Yours sincerely,



Ms Jessie Lim
Principal

ANNEX A: IMPORTANT DATES IN SCHOOL CALENDAR 2021 (Updated as of 4 January 2021)

TERM 1		
EVENT	DAY/DATE	REMARKS
Founder's Day Celebrations	Wed, 13 Jan	<p>Curtailment of school hours</p> <p>Staggered Dismissal: P1 at 10.15am P2 at 10.20am P3 & P4 at 10.25am P5 & P6 at 10.30am</p> <p>Things to bring: water bottle, light snack, pencil case and Art materials</p> <p>Please ensure transport arrangement is made for your child/ward.</p>
P6 Parent Conference	Mon, 18 Jan	3.00pm to 4.00pm More details will be given nearer the date.
P5 Parent Conference	Tue, 19 Jan	
P4 Parent Conference	Thu, 21 Jan	
P3 Parent Conference	Mon, 25 Jan	
P2 Parent Conference	Tue, 26 Jan	
Chinese New Year Celebrations	Thu, 11 Feb	<p>Curtailment of school hours</p> <p>Staggered Dismissal: P1 at 10.15am P2 at 10.20am P3 & P4 at 10.25am P5 & P6 at 10.30am</p> <p>Please ensure transport arrangement is made for your child/ward.</p>
Chinese New Year	Fri, 12 Feb to Sat, 13 Feb	Public Holiday Mon, 15 Feb, will be a school holiday.
School Vacation (Sat, 13 Mar to Sun, 21 Mar)		

TERM 2		
EVENT	DAY/DATE	REMARKS
Good Friday	Fri, 2 Apr	Public Holiday
P5 Leadership Adventure Camp @ Dairy Farm OALC	Thu, 22 Apr to Sat, 24 Apr	More details will be given nearer the date.
Labour Day	Sat, 1 May	Public Holiday Mon, 3 May, will be a school holiday.
Hari Raya Puasa	Thu, 13 May	Public Holiday
Vesak Day	Wed, 26 May	Public Holiday
Parent-Child-Teacher Conference (Day 1)	Thu, 27 May	There will be no lessons on 27 May.
Parent-Child-Teacher Conference (Day 2)	Fri, 28 May	There will be no lessons on 28 May.
School Holidays (Sat, 29 May to Sun, 27 Jun)		

TERM 3		
EVENT	DAY/DATE	REMARKS
Youth Day	Sun, 4 Jul	Scheduled school holiday Mon, 5 July, is a scheduled school holiday.
Hari Raya Haji	Tue, 20 Jul	Public Holiday
National Day Celebration	Fri, 6 Aug	More details will be shared nearer the date.
National Day	Mon, 9 Aug	Public Holiday Tue, 10 Aug, is a scheduled school holiday.
PSLE Oral	Thu, 12 Aug to Fri 13 Aug	There will be no lessons for P1 to P5.
GEP Screening Exercise	Wed, 18 Aug	During curriculum hours (for P3 students only)
Teachers' Day Celebration	Thu, 2 Sep	Fri, 3 Sep, is a scheduled school holiday for Teachers' Day.
School Holidays (Sat, 4 Sep to Sun, 12 Sep)		

TERM 4		
EVENT	DAY/DATE	REMARKS
PSLE Listening Comprehension	Fri, 17 Sep	There will be no lessons for P1 to P5 students.
PSLE Written Examination	Thu, 30 Sep to Wed, 6 Oct	Lessons are as usual for P1 to P5.
Children's Day	Fri, 8 Oct	Scheduled school holiday
PSLE Marking	Mon, 18 Oct to Thu, 21 Oct	There will be no lessons for all students.
GEP Selection Exercise	Tue, 19 Oct to Wed, 20 Oct	For shortlisted P3 students only.
Deepavali	Thu, 4 Nov	Public Holiday
School Admin Day	Thu, 11 Nov	There will be no lessons for all students.
School Holidays (Sat, 20 Nov to Fri, 31 Dec)		